

# Grass Valley Charter School Foundation Minutes

Meeting Date: Aug 27, 2009

Attended: Alan Rosenbloom, Betsy Swann, Brian Martinez, Cissy Murphy, Donna Abreu, Karen Suenram, Rennie Smith, Rebecca DeRock, Cynthia Grapel, Audrey Hight

- A. Call to order: 4:35 pm
- B. Roll call – Welcome new members
- C. No minutes were sent from last meeting and therefore there were no minutes to approve.
- D. Open Issues
  - 1) Annual Audit of books – A review of the GVCF bylaws specifies the requirement to have an annual audit of the books completed by the first foundation meeting. A discussion ensued if it is appropriate to have a formal audit of these books and the associated costs of that audit. The timing requirement was also discussed to understand if there was a true requirement to have the audit by the first meeting.
    - a. ***Audrey Hight made a motion to update the bylaws. Cynthia seconded the motion and it unanimously passed.***
      - i. It was determined and an independent review would be sufficient and that the review would be completed by October 30. Betsy will update the Bylaws to state the audit will be 120 days after first meeting.
    - b. The team discussed the district reimbursement for preschool funds and afterschool programs. Originally, Brian was attempting to accommodate the district but the district now thinks it would be better to have us collect the money, write checks to the district and they will write monthly checks for monthly expenses.
    - c. Cissy provided a financial report. It was a little confusing because not all the numbers seemed to be bucketed properly. Cissy will review and correct. We discussed needed a new treasurer and to promptly review the bank and pay pal statements.
    - d. Cissy, Cynthia and Karen will meet to start the budgeting process.
  - 2) Sticker Fundraiser
    - a. Brian would like to make sure the Value Card is made earlier in October.

The tasks of approaching businesses was divided up :

- Miner Moes (Karen)
- Carolines (Karen)
- Tortilla Grill (Karen)
- Gold Rush (Karen)
- Plaza Tire (Karen)
- Yogurt Shop (Karen)
- Prospectors (Cynthia)
- Mountain Rec (Cynthia)

- Tailgators (Cynthia)
- Bloom (Cynthia)
- B&C (Cissy)
- Charlie's Cafe (Cissy)
- Swensons (Betsy)
- DB Korn's (Betsy)
- Other downtown stores: (Betsy)
- Penny Lane (Brian)

3) Meeting Time

- a. The foundation will meet the Last Thursday of every month at 3:15pm.

4) Review online dues and donation

- a. Have had several online donations that were started over the summer.
- b. Betsy will create online payments for monthly expedition dues to be paid

5) Discuss other fundraiser possibilities

- a. Walkathon
- b. Fundraising Party with PRG
- c. other

6) New Members, Officers, and Changes

- a. We need to get new members involved and will discuss recruit at the back to school night. Betsy, Brian and Karen will man the booth.

7) New Business

- a. At the next meeting we need to discuss our policy for scholarships for dues.

**Motions and Result**

- Update Bylaws to reflect the and annual review of books will occur 120 after first meeting **Yeah**

Next Meeting September 24<sup>th</sup> at 3:15